



Continuing Care Assistant Program

CCA Registry

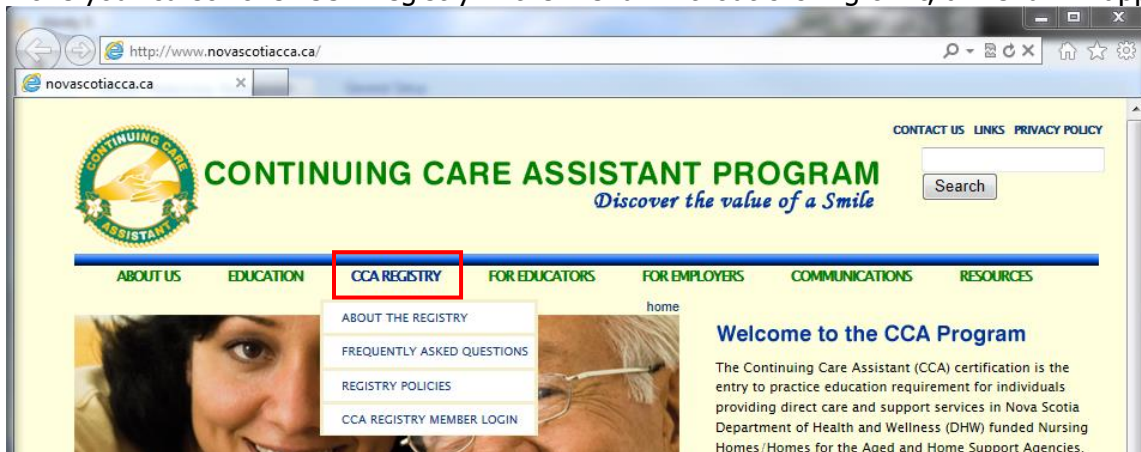
2 Dartmouth Road, Bedford, Nova Scotia, B4A 2K7

Telephone: (902) 832-8500 ext. 256 · Toll-free: 1 (866) 265-9900 · Fax: (902) 832-8505

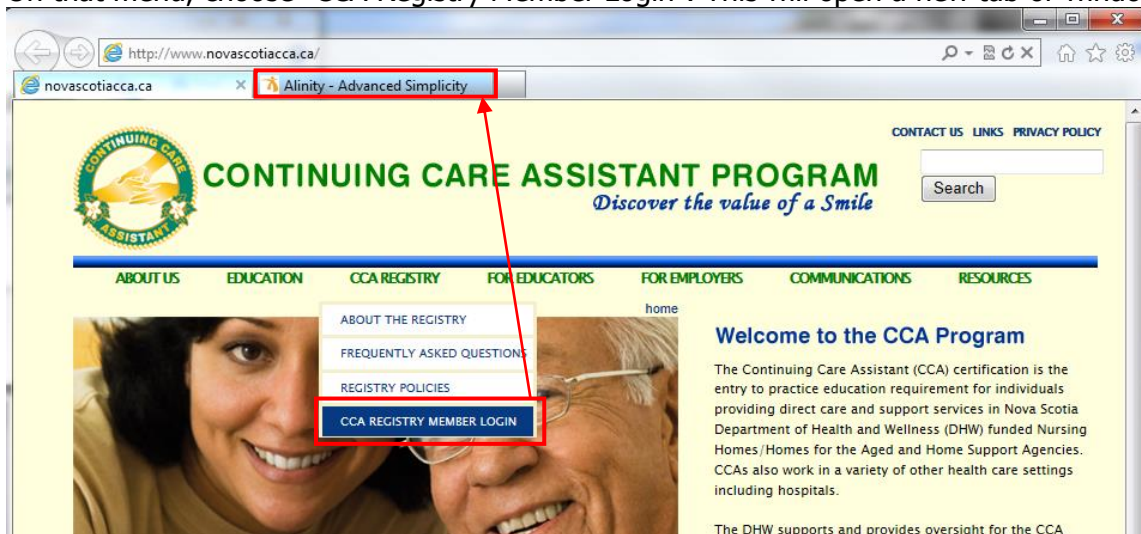
ccaregistry@healthassociation.ns.ca · www.novascotiacca.ca

Accessing Your CCA Registry Online Profile

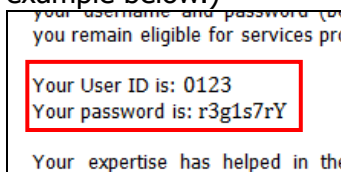
1. In your internet browser, go to www.novascotiacca.ca.
2. Move your cursor over CCA Registry in the menu. Without clicking on it, a menu will appear.



3. On that menu, choose "CCA Registry Member Login". This will open a new tab or window.



4. In that new tab/window, you may use your log in information to sign in. Your log in information can be found on your renewal letter/email and on your registration letter that contained your card. (See example below.)





Continuing Care Assistant Program

CCA Registry

2 Dartmouth Road, Bedford, Nova Scotia, B4A 2K7

Telephone: (902) 832-8500 ext. 256 · Toll-free: 1 (866) 265-9900 · Fax: (902) 832-8505

ccaregistry@healthassociation.ns.ca · www.novascotiacca.ca

5. Enter your User ID and Password and click on the "Login" button to access your profile.

HOME

Thank you for using the CCA Registry Web Application!

This website allows Members to complete the annual Registration Renewal process, update personal information and check registration status.

More information about the Registry can be found in the CCA Registry's section of the CCA Program's website or contact the CCA Registry at ccaregistry@healthassociation.ns.ca or 1-866-265-9900.

For general information about Continuing Care Assistants in Nova Scotia, please visit the CCA Program's website or contact the CCA Program at vanda.newton@healthassociation.ns.ca or (902) 832-8526 ext. 249.

Our online system is compatible with Microsoft Internet Explorer and Firefox on the Windows PC platform, and Safari and Firefox on the Macintosh platform. If you are having any difficulty with the site, please ensure you are using the most up-to-date version of a supported browser.

Login

User ID

Password

[Click here if you forgot your password](#)

User ID

- If you are a Member or Applicant, please enter your login information provided by the CCA Registry.
- If you do not have this login information, please contact the CCA Registry.

6. On your Welcome Page, choose "VIEW PROFILE".





Continuing Care Assistant Program

CCA Registry

2 Dartmouth Road, Bedford, Nova Scotia, B4A 2K7

Telephone: (902) 832-8500 ext. 256 · Toll-free: 1 (866) 265-9900 · Fax: (902) 832-8505

ccaregistry@healthassociation.ns.ca · www.novascotiacca.ca

7. On your "View Profile" page, review and update your profile. You can make changes to your profile by clicking on "Edit" or "Add" throughout your profile. Assistance is available by clicking on "Help".

| Mailing Address | | Edit | Help |
|-----------------|------------------|------|------|
| Apt | | | |
| Mailing Address | 2 Dartmouth Road | | |
| City | Bedford | | |
| County | | | |
| Province | Nova Scotia | | |
| Postal Code | B4A 2K7 | | |
| Country | Canada | | |

| Courses | | Add | Help |
|---|--|---------------|------|
| Course | | | |
| CCNS Palliative Care Front Line Education Program | | Edit / Delete | |
| Current Standard First Aid / CPR Level "C" | | Edit / Delete | |
| Food Hygiene Course | | Edit / Delete | |
| WHIMIS Awareness Course | | Edit / Delete | |

8. Once you are finished, to protect your information, logout of your profile by clicking on "LOGOUT" in the top right corner of the page.

